#### Making your own Replacement Tag

When realizing that your outdoor advertising permit tag is missing or being notified that it is missing, you have the choice of ordering a replacement tag through GDOT or manufacturing your own tag.

If you choose to order a tag from GDOT, please complete the replacement tag application available on GDOT's Outdoor Advertising webpage along with the appropriate fee. Submit the application and fee to the Georgia Department of Transportation, One Georgia Center, 600 West Peachtree Street N.W, 10<sup>th</sup> Floor, Atlanta, Georgia 30308, Attn: Outdoor Advertising Office

If you choose to manufacture your own replacement tag you will be required to follow the manufacturing and installation instructions below:

### **Conforming and Non-Conforming Tags:**

1. If your permit number does not begin with an "N", it is a conforming permit. Use Template #1 below for manufacturing your replacement tag. If your permit number begins with an "N", it is a non-conforming tag. Use Template #2 below for manufacturing your replacement tag. Non-conforming tags are a different color.

Note: If the tag that you lost began with an "R", it was a replacement tag, not the actual permit number for the sign. If you replace a tag that began with an "R", make a new replacement tag using the actual permit number of the sign.

### Sign Installation:

Attach the replacement permit identification tag to the first sign support so it will be clearly visible from the main traveled roadway. It shall remain clear of vegetation, paint or any other obstruction that would obscure its view.

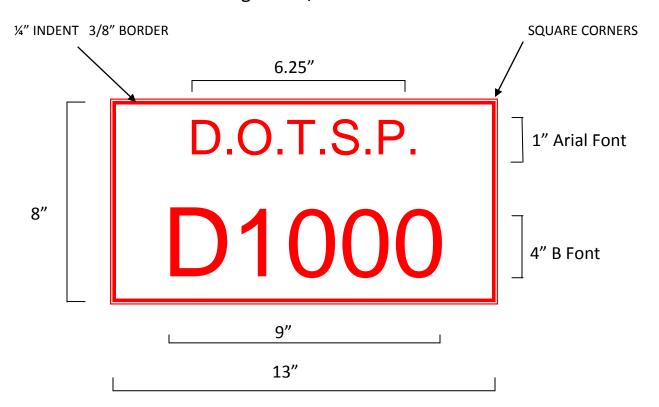
#### **Sign Installation Notification**

3. Install your replacement tag within 30 days of receiving it and provide notice of completion to GDOT within 10 days of installation. Include an electronic photograph showing the permit identification tag and where it is affixed to the structure.

# **Template # 1 (Conforming Permits):**

## **OUTDOOR ADVERTISING REPLACEMENT PLATES**

Plate Color: White background / Red letters and numbers and trim

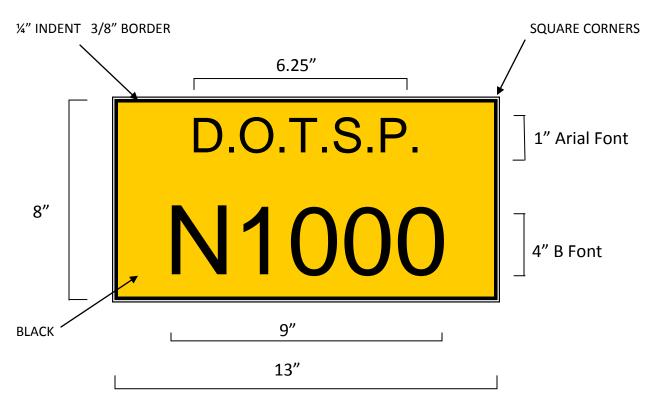


.032 Aluminum

# **Template # 2 (Non-Conforming Permits):**

## **OUTDOOR ADVERTISING REPLACEMENT PLATES**

Plate Color: Gold plate / Black letters and numbers and trim



.032 Aluminum